

Ridgway Public Library
Board of Directors Meeting Agenda
October 23, 2024

Board Members: Steve Brazinski, Jane Bryndel, Steve Cleveland, Jessica Pontious,
Suzanne Wolfe, Bea Terbovich, Veronica Joiner,
Library Director: Jessica Wonderly

August Minutes

Director's Report

Treasurer's Report

- Steve Cleveland and Jessica W. are currently working on the 2025 budget. It will be ready to go for the November board meeting.

Committee Reports:

Building:

- Marnatti Contracting submitted an estimate for new windows. (see attached)
- Basement safety – An elderly patron fell coming into the basement for the book sale. She was okay, but we need to spray paint the small steps yellow and add more signage.
- I received a letter from Zephyr Awning Co. They are going out of business. They will take down the awning but they won't store it. They're trying to find someone to buy the business, but if they can't they'll send us a youtube video on installation.
- Dylan McGregor reached out to us to see if we would be using his services again this year. \$60 for shovel/salt, \$30 for individual shovel or salt.

Finance:

- Approve and sign a Visa business card limit increase to \$5k for Jessica W.
- As the year winds down, we have to keep in mind that \$6,000 will be coming out as prizes for the 300 Club Fundraiser.

Administrative:

Grants:

- A letter was submitted to Domtar requesting \$2k more from Domtar on September 20, 2024 to go towards the \$3,900 Databranch estimate for the server/cloud transfer.
 - I was told our request was **approved** and we're just waiting on the check/photo op.

- Meeting held with Bob Ordiway from AJ Palumbo Grant with Jessica W., Bea and Jane Bryndel on September 24th.
 - Jessica W. submitted first draft to Bea, then the second draft to Bob/Bea/Jane on October 21.
- Jessica W. had a meeting with Cheryl Oknefski at Peaces of Me Yoga Studio. She wrote up a quote for \$2k to provide summer Yoga-on-the-Lawn for the 2025 season. Jessica W. is currently working on the grant proposal to Highmark that would cover this program if awarded.

Fundraising:

- Fall Fest raised \$931.50 between bake/soup sale.
- Library Luncheon is on Sunday, November 10. Single tickets are still available for the librarian table.
- 300 Club Tickets. Deposited \$6,750 has been deposited, so we are in the black \$750. If you don't think you can sell anymore, please return them to the library so that the circulation desk has some and other people who are still selling them can get some more.

Old business:

- Municipality Appropriation Letters - Has to be agreed on by our board, signed and sent out ASAP in order to reach agreements and be put on their 2025 budgets.
 - Ridgway Township amount to ask for has to be decided.
 - \$12,500, \$6,500 and make a note on the letter that we will adjust this agreement if they are willing to give more, or other option.

New business:

- Rails-to-Trails may approach RPL to do a sensory trail to go with the Story Walk.

Next Meeting: November 20, 2024