

Ridgway Public Library
Board of Directors Meeting Agenda
November 25, 2025

Board Members: Steve Brazinski, Jane Bryndel, Steve Cleveland, Suzanne Wolfe, Bea Terbovich, Mary McGrath
Excused: Jessica Pontious
Library Director: Jessica Wonderly

October Minutes

Director's Report:

Children's Programming Overview:

- Dickinson teens came and decorated vinyl records in October and to make buttons last Tuesday. They came again last week and made buttons.
- Tia went and read a book to the St. Leo's kindergarten class

Adult Programming:

- Adult cookie decorating class filled up immediately with a LOT of overflow. Was held on 11/12.
- Author Lisa Olszak Zumstein came for a book reading on 11/17. 6 people attended and the Ridgway Record covered it.

Other

- I went to speak at the Borough and Township meetings to discuss 2025 at the library.
- Does anyone know someone who properly knows how to make jewelry?

Future Programming

- Met with Orin James from Smethport, who is a professor at Pitt Bradford. Plan to do animal organ dissecting courses (teens) and puppetry courses in the summer. Probably up to 10 kids for each. Market them as "Camps" and have them register. The ECCOTA grant will cover the puppets, I can probably find another source of funding for biology classes.
- Met with Erica DeLullo to discuss outreach with Keystone Rural Health Consortium
- Trouts Unlimited will come for 6-week fly tying course again this winter. Register up to 10 people.
- We're not going to do a LAD for December.

Bea first, Mary second

Treasurer's Report:

Budget!

Electric, based on what we are currently paying.

Things are looking good. We are keeping the Audit since it is at a good price.

Are we able to cover the cost of clearances for employees.

The budget is looking really good.

Entered into executive session.
Motion to approve the budget as presented
Mary first, Jane second
All approved, and motion carried.

Committee Reports:

Building:

- Steger Masonry retaining wall
- Carl has installed windows; the last 2 are coming in soon.
- Ballroom. – almost complete. VFW donated a lift and some employees to move some tables.
- Glass Erectors came to discuss ADA doors – there is a grant available from ADA up to 20k to bring things up to snuff. We can keep our existing doors, and it would add the hardware. We do not have to do this.
- Staff is coming for Christmas decorating/party 11/30

Finance:

- Plan of Use for State Aid has been accepted.
- Appropriation letters have been sent to Ridgway Township, Horton Township & Spring Creek Township
- We're getting an additional \$4k from the borough in 2026 (we will send them a formal thank you)
- We are getting +\$2k from state funding in 2026.
- Budget 2026

Administrative:

- Rita Buhite started on 11/14. She'll just be here once a week for a few hours.

Grants:

- Denied for the America 250 \$500 grant.
- Awarded \$3k for radiator covers on the first floor. – called Jeff Fox to get it started
- I am applying for the Elk County Society for a Special Services Fund (ECCF) for a Smart Screen for the first floor (\$1500). Not due until 1/15. Tia will use it for programming, but when not in use, it will be an interactive calendar we will keep by the circulation desk.

Fundraising:

- Library Luncheon, we made \$4507
- Rcvd Pontious 3/5 Pledge, thank you sent.
- New pledge list suggestions for mailings
- Steak Fry will be April 25th. We're getting the band Velveeta and working on obtaining sponsorships from businesses. Everyone should work on getting one \$500 business sponsor.

Motion to adjourn:
Steve First, Jane Second

Old business:

New business: Date for December's board meeting at Darien Kontes' house.

Next Meeting: December 17, 2025?