

Ridgway Public Library
Board of Directors Meeting Minutes
September 17, 2025

Attendance

Present: Suzanne Wolfe, Jessica Pontious, Steven Brazinski, Bea Terbovich, Mary McGrath and Jessica Wonderly, Director.

Excused: Steve Cleveland, Bea Terbovich, Jane Bryndel,

The meeting was opened by Board President Steve Brazinski

Minutes: The August minutes were approved as written.

Director's Report:

- Storywalk has been updated – will stay up until winter, then will remove acrylic so that it can't get smashed over the winter
- Children's Programming Started for the Fall
- Jess/Tia went to the Elementary school to talk about the Library
 - Gave out books and forms to get library cards
 - Headstart came over today once a month
 - Now that there are fewer/smaller children, we're talking of them about coming more to read in the Children's Room
- Douglas from Wilcox is the new contact at the Ridgway Record
 - Covered Mrs. Aiello's Book Club
 - Came to Lego Club
- Green Thumb Club hiatus until spring
- 2 Cookie Decorating Classes coming
 - In October for Kids and November for Adults
 - Sherry Williamson will be teaching these events
- Tia will be going to St. Leo's to teach them media literacy and online databases
 - Hoping to have them in third floor
- Tia will be visiting YMCA preschools once a month / older kids will come up once a month
- Dr. Rees will be talking about invasive species on September 30th at 5:30pm, weather permitting

Mary made motion to approve Director's report. Suzanne seconded. Motion carried.

Treasurer's Report:

- Renovation Account: \$12,982
- Money Market Account: \$13,223
- Northwest Account: \$35,334.91
- We have \$102,000 in the Nextier Account
- Currently at \$18,000 in net revenue -even though we budgeted a break even year.

- \$200 check to Jess Pontious was because she paid for the 1st band, and the Library paid her back. All bands were sponsored a donation.
- \$2,000 was a grant from Highmark for Yoga on the Lawn
- Carl paid for yard maintenance whenever it isn't paid from the Renovation account

Jess made motion to approve. Suzanne seconded. Motion carried.

Building Committee:

- Stegers will be back to finish the retaining wall for the patio. As of Monday, he said "this week".
- Handicap spot will get a sign. If we paint it, we'll have to pay for it or wait until spring when they hire a painter to do all of their road stenciling
 - Stegers will put up handicapped sign
 - Jess will reach out to Douglas at the Ridgway Record
- Windows: Carl planning to do them in October
- Basement: Waiting on quote from Carl to then start applying for grants
- Children's Room Bookcase: Waiting to get wood from Horizon

Finance Committee:

- SALSA was approved
- PA UC Dept of Labor
 - Steve C. recommended keeping the credit in there and roll it over.
 - Suzanne made a motion to roll over PA UC Department of Labor. Mary seconded. Motion carried.
- Should we keep E-rate for next year?
 - E-rate pays for our internet but takes up a lot of time
 - Jess W. will opt out of it
- Credit card was not approved
 - Jess will talk to Jane when she is back in town

Administrative Committee:

Grants:

- Kaleidoscope evaluation was completed for Doris E. Stackpole. The Foundation then asked what else they could fund, so they sent us a check for all of the ballroom furnishings.
- I requested \$3k to cover the increase to the collection budget from Domtar.
- Submitted a grant application for \$500 for the America 250/Elk County Commissioners for licensing rights to watch Hamilton next summer.
- Domtar sent us a check for \$200 (unaffiliated with other request)
- Working on a grant for ALA (for ADA improvements)
 - Can get button to open front door
- Working on a math oriented grant for rural & small libraries
 - Jess W. will let us know if anything comes of it

Fundraising:

- Jess W. working on donation agreement
- Concert on the Lawn is tomorrow.
- Fall Festival is on September 27th. We'll have a book/soup/bake sale.
- Crows Nest fundraiser week of 9/29-10/5, we get ½ of intake
- Library Luncheon is set for Sunday November 9th

New business:

- Steve & Jane are throwing a retirement party for Ronni & Darien at Steve Brazinski's house on October 1st at 6, be sure to let them know if you and a guest are coming.

Next Board meeting on Wednesday October 15, 2025 at 7pm

Motion to adjourn: Mary. Seconded by Suzanne. Unanimous.