

Ridgway Public Library
Board of Directors Meeting Minutes
October 15, 2025

Attendance

Present: Suzanne Wolfe, Jessica Pontious, Bea Terbovich, Steve Cleveland, Mary McGrath and Jessica Wonderly, Director.

Excused: Jane Bryndel, Steven Brazinski,

The meeting was opened by Board President Steve Brazinski

Minutes: The September minutes should be mark Bea Terbovich as Excused. Bea made motion to approve the minutes with that adjustment. Suzanne seconded. Motion carried.

Director's Report:

- 17 Programs and 580 Patron in September
- Tia went to YMCA and
- Dr. Rees came to discuss invasive species
- 15 people attended Taylor Swift Listening party – made \$104 dollars
 - Brew Bank donated their alcohol
- Future Programming:
 - Pumpkin Smash on November 1st – goats will be there to feed
 - October 24th – Baby cow for Rhyme Time from Lawrie Farms
 - Dec 29th – Tia to talk to St. Leos
 - Winter – Dr. Rees to discuss beer making

Suzanne made motion to approve Director's report. Mary seconded. Motion carried.

Treasurer's Report:

- \$16,295 in Northwest Account
 - Spending ECCOTA grant
 - Also purchasing more for library catalog
- Budget:
 - Steve C. will have budget for next month's meeting
 - 2026 anticipated to be tighter next year
 - Donations should increase now towards the end of the year
 - Received \$10,000 from Township this year – up from \$6,500
 - Steve C. to reach out to Mike Handley about additional budget by \$10K next year with streetlight savings
 - Expenses:
 - For ECCOTA grant, create its own grant line for net year
 - Over summer, we were running ahead of labor, but now we are \$2K ahead
 - Discussed getting new snow shoveler - discuss Alan Buehler's son

- Board discussed salaries/bonuses and how they can be improved

Bea made motion to approve. Suzanne seconded. Motion carried.

Building Committee:

- Stegers will be back to finish the retaining wall for the patio. As of Monday, he said “this week”.
- Ballroom – all furniture is purchased and setup
 - Just need 2 tables from Steve’s house
- Carl windows - windows are in, discussing timing
- Jeff came to take measurements for radiator covers and curved bookshelf
 - Quote: radiator covers for \$3,000 for all 4 - Jess applied for Grant
 - \$15,000 for the bookshelf

Finance Committee:

- Budget 2026 – will be ready for review before next Board meeting

Administrative Committee:

- Approved 2026 Holiday Calendar - Board reviewed
 - Suzanne made motion to approve. Mary seconded. Motion carried.

Grants:

- Submitted the ECCOTA/PA Council on the Arts \$5k/\$5k match grant for 2026
- We got the AED machine, and our reimbursement ACT13 check from the Commissioners (\$2k).
 - Looking to get training video

Fundraising:

- Concert on the Lawn got \$137
- Fall Festival made \$804
- Crow’s Nest fundraiser week of 9/29-10/5, we got \$225
- Library Luncheon is set for Sunday November 9th.
- Got the Doug & Charlotte C. Dobson Fund 2/5 Pledge.
- Pontious Pledge received today

Old business: None

New business: None

Next Board meeting on Wednesday November 19, 2025 at 7pm

Motion to adjourn: Mary. Seconded by Suzanne. Unanimous.