

Ridgway Public Library
Board of Directors Meeting Minutes
June 30, 2025 – Annual Meeting

Attendance

Present: Jane Bryndel, Suzanne Wolfe, Jessica Pontious, Steven Brazinski, Bea Terbovich, and Jessica Wonderly, Director.

Guest: Tia Urmann

Excused: Steve Cleveland

The meeting was opened by President Steven Brazinski.

Minutes: The May minutes were approved as written.

Director's Report:

- Summer Reading kicked off on June 16th
 - 11 Programs, but due to weather and illness, we were only able to do 9
 - 444 already attended so far this month!
- Slow start with Yoga due to the weather
- 9 chairs bought for the yard
- Children's Program: 259 registered participants
 - Last year we had 185
- First kids yoga class – smaller group than expected due to weather
 - May take time to build up following
- Hair braiding event a success
- Stop motion animation program started – 7 kids attending between the age of 10-16
 - 12 now signed up
 - Mostly promoted through social media
 - Successful attendance because teens are tough to get to attend
- Board discussed other opportunities to attract the teenage audience
 - Think of more one-off events
 - Humane Society dog walking event?
 - Precision Auto talk?
- 44 Programs in July
- Adult Programming:
 - Women's Journaling going well
 - Library After Dark: 44 people in attendance
 - Winery at Wilcox vendor very thankful
 - 30 pounds of meat donated and smoked cheese
 - Jess W. went to archives class in Harrisburg
 - Tia asked for freeze pops on Facebook
 - Got those and even more donations - everyone wanted to pitch in!

- Future Programming: Busy!
 - Farmer's Market every monthly
 - Possible 4H program in the basement
 - Possible PA Wilds WWII event
- Tia attending Parents as Teachers Walk at Fox Township park
 - Been invited every year, but this is the first year we're going
- Looking at Year in Review:
 - From May 31, 2024 to June 1, 2025
 - Goal was to increase patron count and number of events at the Library
 - 177 Programs across all ages
 - ~15 Programs per Month
 - In 2025, started additional book club, Yoga, Needlework, Library After Dark, etc.
 - 205 additional people got Library cards
 - Grants and donor funds increased

Steve C. made motion to approve Director's report. Bea seconded. Motion carried.

Treasurer's Report:

Suzanne made motion to approve. Bea seconded. Motion carried.

Building Committee:

- CRS Roofing, completed the new roof on the week of the 9th
 - Grant wrap up sent
- Steger Masonry should be starting soon on the kaleidoscope patio
- Carl's team has been cleaning and painting the enclosed porch on the second floor
 - Light/Ceiling fan also going in
- Carl giving us a quote for the bathroom in the basement
- Carl working on fountain in the garden
- Nancy Tomaski has begun the mural in the ballroom
- We're going to move forward with the windows
 - Brent gave 5 windows
- Added fan to Conservatory
 - Will add additional electrical and another fan
- Jane donating trees from the Schoolhouse
 - Carl will plant
- Board discussed Norb Pontzer asking about outdoor lights
 - Discuss replacement of light bulbs or tint
 - Carl looking into this

Finance Committee:

- Northwest: \$50,521.43
- Farmers: \$13,137.40 before checks deposited
- Next Tier: \$102,500

- See Farmers Reno account breakdown for what we have left to spend on windows
- 2025 Budget appears to be holding
 - Net Revenue without donation/grants at the halfway point
 - Expenses less than budgeted at the halfway point
- Outstanding fines: \$2,622.66
 - There is a method for repeat offenders, but a little lenient
- 1 Bad Check Written - but it was reimbursed
 - In general, bad checks are making a return
- Need to increase Swag sales!!
- Insurance: Saved money on insurance this year
- Jane made motion to approve Finance report. Suzanne seconded. Motion carried.

Administrative:

- PHEAA didn't work out. I couldn't get access for a long time and then the one person that was eligible had taken another job.
- Two people will be coming Tuesdays & Wednesdays since those are our busiest days.
 - Jaelynn Gustafson - 17yo, work 2 days a week \$8hr a total of 16hours a week.
 - Willow Dusenberry - 13yo volunteer help
- A 17yo will be doing a couple community service hours
- A 14yo will be starting tomorrow for garden community service

Election of Officers:

- President – Steve Brazinski
- Vice President – Jane Bryndel
- Secretary – Jessica Pontious
- Treasurer – Steve Cleveland

Motion to accept officers: Suzanne made motion to accept. Bea seconded. Motion carried.

Grants:

- Windows:
 - We didn't get the Harrison & Muriel Dauer Stackpole Family Fund at ECCF for the rest.
 - I submitted a letter for Tiffany to shop around to people at ECCF

Fundraising:

- The Friends Campaign has garnered \$14,428.73

Old Business:

- New board member updates
 - Jane reaching out to Mary McGrath - she is interested!
- By-law review

Next Board meeting on Wednesday July 23, 2025 at 7pm

Motion to adjourn: Steve C. Seconded by Suzanne. Unanimous.